

## JOSTEN PARK – ENCLOSED SHELTER



**MAY 1<sup>ST</sup> – SEPTEMBER 30<sup>TH</sup>**

### LOCATION

2280 Town Hall Road  
Bellevue, WI 54311

### COST

Deposit: **\$100**

Resident: **\$125**

Non-Resident: **\$160**

Diamond Lights: **\$25**

***Ball Diamond Included***

### KITCHEN

Includes sink, counter space, refrigerator and microwave.

### SHELTER

- Safety capacity: 70 people
- Must be 21 years of age to rent shelter
- Key required
- Attached men's and women's restrooms
- Numerous electrical outlets inside of shelter
- No air conditioning
- Tables and chairs provided (12-6' tables w/random 8' tables AND ~30 chairs)
- No tobacco products of any kind permitted in park
- Total square feet of shelter: 1,200 sq ft

### CLEANING RESPONSIBILITIES OF RENTER

1. Sweep shelter, kitchen and as needed around pavilion
2. Mop shelter and kitchen
3. Clean kitchen counters
4. Wipe down tables and chairs and return them to designated area
5. Bag garbage and deposit in dumpsters located in parking lot
  - a. Separate recycling from garbage
  - b. No garbage to be left in shelter
6. All decorations must be removed

**NOTE: A "Special Events" Permit is needed for DJ's (amplified sound).  
Cost = \$25**

# Facility Information Renter Responsibilities

## DEBROUX PARK – ENCLOSED SHELTER



MAY 1<sup>ST</sup> – SEPTEMBER 30<sup>TH</sup>

### LOCATION

2900 Brighton Place  
Bellevue, WI 54311

### COST

Deposit: **\$100**  
Resident: **\$125**  
Non-Resident: **\$160**  
Diamond Lights: **\$25**

***Ball Diamond Included***

### KITCHEN

Includes sink, counter space,  
refrigerator and microwave.

### CLEANING RESPONSIBILITIES OF RENTER

1. Sweep shelter, kitchen and as needed around pavilion
2. Mop shelter and kitchen
3. Clean kitchen counters
4. Wipe down tables and chairs and return them to designated area
5. Bag garbage and deposit in dumpsters located in parking lot
  - a. Separate recycling from garbage
  - b. No garbage to be left in shelter
6. All decorations must be removed



### SHELTER

- Safety capacity: 70 people
- Must be 21 years of age to rent shelter
- Key required
- Attached men's and women's restrooms
- Numerous electrical outlets inside of shelter
- No air conditioning
- Tables and chairs provided (12-6' tables AND ~30 chairs)
- No tobacco products of any kind permitted in park
- Total square feet of shelter: 1,100 sq ft





# Facility Information Renter Responsibilities

## JOSTEN PARK – NORTH OPEN SHELTER



MAY 1<sup>ST</sup> – SEPTEMBER 30<sup>TH</sup>

### LOCATION

2280 Town Hall Road  
Bellevue, WI 54311

### COST

Deposit: **\$100**

Resident: **\$95**

Non-Resident: **\$120**



### SHELTER

- Safety capacity: 150 people
- Must be 21 years of age to rent shelter
- Open-air shelter
- No attached restrooms
  - 600 feet to restroom (nice sidewalk)
- Several electrical outlets inside pavilion on rafters
- No hose hook-up or sink
- 10-12 picnic tables
- Playground
- No tobacco products of any kind permitted in park
- Total square feet of shelter: 1,300 sq ft

### CLEANING RESPONSIBILITIES OF RENTER

1. Bag garbage and deposit provided receptacles
  - a. Separate recycling from garbage
  - b. No garbage to be left in shelter
  - c. All excess garbage must be placed in dumpsters located in parking lot
2. All decorations must be removed



# Facility Information Renter Responsibilities

## JOSTEN PARK – SOUTH OPEN SHELTER



**MAY 1<sup>ST</sup> – SEPTEMBER 30<sup>TH</sup>**

### LOCATION

2255 Palmer Drive  
Bellevue, WI 54311

### COST

Deposit: **\$100**

Resident: **\$95**

Non-Resident: **\$120**

***Soccer Field Included***



### SHELTER

- Safety capacity: 75 people
- Must be 21 years of age to rent shelter
- Open-air shelter
- Attached restrooms
- Several electrical outlets inside pavilion on building wall
- No hose hook-up or sink
- 8 picnic tables
- Playground
- No tobacco products of any kind permitted in park
- Total square feet of shelter: 900 sq ft

### CLEANING RESPONSIBILITIES OF RENTER

3. Bag garbage and deposit provided receptacles
  - a. Separate recycling from garbage
  - b. No garbage to be left in shelter
  - c. All excess garbage must be removed from site
4. All decorations must be removed



# Facility Information Renter Responsibilities

## WILLOW CREEK PARK – OPEN SHELTER



MAY 1<sup>ST</sup> – SEPTEMBER 30<sup>TH</sup>

### LOCATION

1800 Guns Street  
Bellevue, WI 54311

### COST

Deposit:	<b>\$100</b>
Resident:	<b>\$95</b>
Non-Resident:	<b>\$120</b>
Concession Stand:	<b>\$20</b>



### SHELTER

- Safety capacity: 75 people
- Must be 21 years of age to rent shelter
- Open-air shelter
- Attached restrooms
- Several electrical outlets inside pavilion on building wall
- No hose hook-up or sink
- 6 picnic tables
- Playground
- Three soccer fields
- No tobacco products of any kind permitted in park
- Total square feet of shelter: 500 sq ft

### CLEANING RESPONSIBILITIES OF RENTER

5. Bag garbage and deposit provided receptacles
  - a. Separate recycling from garbage
  - b. No garbage to be left in shelter
  - c. All excess garbage must be removed from site
6. All decorations must be removed





# Facility Information Renter Responsibilities

## COMMUNITY CENTER



### LOCATION

1811 Allouez Ave  
Bellevue, WI 54311

### COST

Deposit: **\$175**  
Resident: **\$175**  
Non-Resident: **\$225**

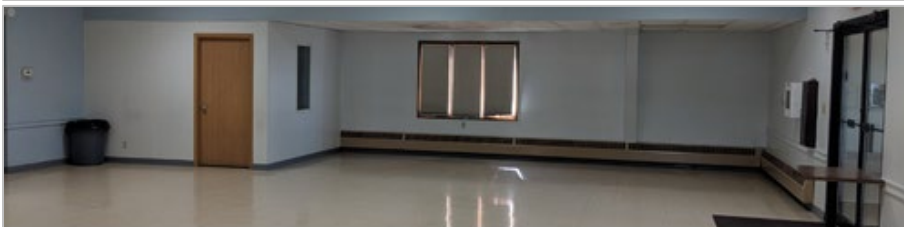
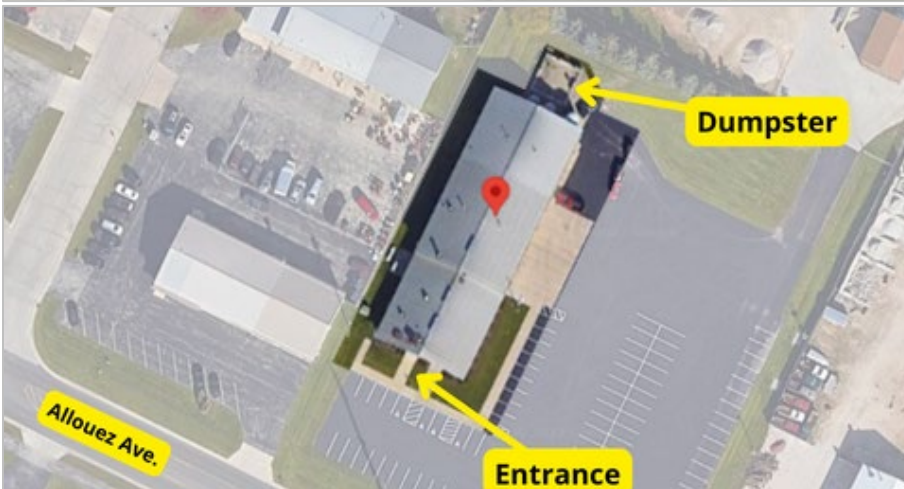
Full **14-day** cancellation  
request for **FULL REFUND!**

### KITCHEN

Includes sink, counter space,  
refrigerator oven/stove and  
microwave

### CLEANING RESPONSIBILITIES OF RENTER

1. Sweep shelter & kitchen
2. Mop shelter & kitchen
3. Clean kitchen counters
4. Wipe down tables and chairs and return them to designated area
5. Bag garbage and deposit in dumpsters located in parking lot
  - a. Separate recycling from garbage
  - b. No garbage to be left inside
6. All decorations must be removed



### SHELTER

- Safety capacity: 150 people
    - Seating for 75 people
  - Must be 21 years of age to rent shelter
  - Key required
  - Attached men's and women's restrooms
  - Numerous electrical outlets inside of building
  - Air conditioning
  - Tables and chairs provided (tables: 10-6' rectangular, 4-round AND~48 chairs)
  - No tobacco products of any kind permitted in the building
  - No alcohol permitted
- Total square feet of shelter: 1,200 sq ft



### ADDITIONAL NOTES

#### *Tent Policy for Park Shelter Rentals*

TENTS OVER 10' X 10' NEED VILLAGE APPROVAL. THE APPROVAL PROCESS WOULD BE AS FOLLOWS:

1. Customer needs to indicate the type and size of the tent
2. Provide the tent location on a park map for approval
  - a. **We need this on a map, not just verbally telling us where it is**
3. Customer is responsible for calling Diggers Hotline for any tent staked into the ground
  - a. Contact Diggers Hotline at least THREE (3) working days before the event (811 or 800-242-8511)
4. Green Bay Metro Fire Department will need to inspect tents before usage at the event

